

10-1-1925

Board of Trustees Minutes, October 1, 1925

Cheney Normal School

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Spokane, Washington
October 1, 1925

MEETING BOARD OF TRUSTEES

Those present Mrs. Mary A. Monroe, Chairman, Mr. Lund, Senator Myers, and Mr. Showalter.

A general report was made by the President concerning the finances for the first six months of the year for which the last appropriation was made. It was explained that, while a little less than one-half of the amount allowed had been expended, the last six months of the year will require a greater outlay because of the large amount of coal to be purchased during the winter months. A complete statement of the finances with balance sheet attached is to be sent to each member of the Board of Trustees.

Motion was made by Senator Myers and seconded by Mr. Lund authorizing the President to confer with the Architect, Mr. Julius A. Zittel, and secure bids for the electric fixtures of the third floor of Senior Hall. It was further requested that the President secure bids for furniture and equipment for the third floor of Senior Hall in accordance with the immediate needs.

The President explained the difficulty in heating the building a year ago and recommended that certain improvements be made in the heating system which was unanimously approved by the Trustees.

U. S. B.
ARCHIVES

A report was made by the President concerning new instructors who had received temporary appointment by the department heads with recommendations concerning those who were to be appointed permanently, and recommendations concerning those who were to receive only temporary appointment. In connection with this report it was requested that the Trustees take no definite action in the final approval until certain other material be presented at the meeting to be held October 12th at Cheney.

In accordance with the request made by Mrs. Shinkle of Sutton Hall authorization was approved for the purchase of a dish washing machine and a steam pressure cooker.

After some discussion, it was agreed that bids should be secured for different items of equipment and the same submitted to the Trustees at a later meeting to determine just how much equipment can be purchased. This plan was agreed upon because of the amount of funds now on hand which is available for such purchases.

By unanimous vote it was agreed to hold the next meeting at Cheney on Monday evening, October 12th at four o'clock p. m.

Meeting adjourned at 9:20 p. m.

Mary A. Mowse
President Board of Trustees.

W. S. Shewalter
Acting Secretary

CHENEY NORMAL SCHOOL

FINANCIAL STATEMENT for the first six months of the fiscal year
from April 1, 1925 to Sept. 30, 1925:-

For all cash balances covering Local Cash Fund
Halls of Residence Funds
Student Loan Fund
Bonds, Cert Deposit etc., see attached
statement of cash balances hereto.

STATE FUNDS:

Appropriation for fiscal year	\$ 197,908.00
Expended during first six months for Operation & Maintenance	\$ 93,524.77
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Balance to run to March 31, 1926	\$ 104,383.23

NOTE:- On examination it will appear that
with the expenditure of at least
\$ 10,000.00 for coal from now until
March 31, 1926, that we are maintaining
a fair monthly average that will keep
us safely within our appropriation
for the year. It will, however, require
close figuring to be on the safe side.

DORMITORY FUND:

Appropriation for third floor Senior Hall	\$ 23,000.00
Estimates paid thus far	\$ 8,042.63
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Balance	\$ 14,957.37

Note:- Monthly financial statement covering all funds
will be mailed hereafter the first of the month
to each of the board members.

H. N. Stronach,
Secretary

TRIAL BALANCE - AS OF AUG.31,1925
STATE NORMAL SCHOOL
Cheney, Wash.

LOCAL CASH FUND:

Combined cash and bank balance	2,663.71	
Balance in Revolving Fund	1,865.39	
Biological Science		34.99
Certificates		1346.97
Domestic Science	257.42	
Domestic Art		113.84
Extension and Correspondence	204.09	
Incidentals		98.17
Library		790.15
Manual Arts	267.41	
Applied Art		91.75
Physical Science		30.95
Book Store	485.47	
Appointment Committee		182.55
Typing		368.19
Music		368.75
Greenhouse		189.56
Scholarship		21.00
Pipe Organ		201.98
Associated Students		1904.64
	5,743.49	5,743.49

HALLS OF RESIDENCE FUND:

Cash Balance	79.28	
Monroe Hall - dining room		4,133.83
house	221.34	
laundry		256.97
Senior Hall - house	471.40	
laundry		106.13
Sutton Hall - dining room	1476.40	
house	2254.16	
laundry		5.65
	4502.58	4,502.58

STUDENT LOAN FUND:

Cash	23.84	
Notes Receivable	12,195.70	
Student Loan Fund		12,219.54
	12,219.54	12,219.54

BONDS, CERTIFICATES OF DEPOSIT, ETC.

Cheney Building Co., Bonds (Sutton)	3,600.00	
Bond Account		3,600.00
Certificates of Deposit:	16,000.00	
To Halls of Residence		12,000.00
To Normal Book Store		4,000.00
	19,600.00	19,600.00

GRAND TOTALS

	42,065.61	42,065.61
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TRIAL BALANCE - AS OF SEPT.30,1925
STATE NORMAL SCHOOL
Cheney, Wash.

LOCAL CASH FUND:

Combined cash and bank balance	8,583.92	
Balance in Revolving Fund	1,709.92	
Biological Science		93.79
Certificates		1,248.97
Domestic Science	191.92	
Domestic Art		125.84
Extension and Correspondence	63.19	
Incidentals		187.88
Library		2,355.15
Manual Arts	320.08	
Applied Art		173.09
Physical Science		46.95
Book Store		1,027.37
Appointment Committee		175.55
Typing		433.19
Music		368.75
Greenhouse		202.41
Scholarship		21.00
Pipe Organ		209.18
Associated Students		4,199.91
Totals	\$10,869.03	\$10,869.03

HALLS OF RESIDENCE FUND:

Cash Balance	3,784.30	
Monroe Hall - dining room		6,264.13
house		23.90
laundry		211.52
Senior Hall - house	284.16	
laundry		58.09
Sutton Hall - dining room		207.19
house	2,715.07	
laundry		18.70
Totals	6,783.53	6,783.53

STUDENT LOAN FUND:

Cash	274.46	
Notes Receivable	11,950.70	
Student Loan Fund		12,225.16
Totals	12,225.16	12,225.16

BONDS, CERTIFICATES OF DEPOSIT, ETC.

Cheney Building Co., Bonds, (Sutton)	3,600.00	
Bond Account		3,600.00
Certificates of Deposit:	9,000.00	
To Halls of Residence		5,000.00
To Normal Book store		4,000.00
Totals	12,600.00	12,600.00

GRAND TOTALS	\$42,477.72	\$42,477.72
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