

5-13-1925

Board of Trustees Minutes, May 13, 1925

Cheney Normal School

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May 13, 1925

Meeting of Board of Trustees held at Davenport Hotel at 5:30 p. m. on above date. Those present Mrs. Mary A. Monroe, Chairman, Mr. Lund, Senator Myers, and Mr. Showalter.

The request of Dean Buchanan, which set forth the number of extra people needed for the Summer Quarter with compensation allowed, was presented. Since the full amount came within the allotted fund set forth in the budget, the Trustees unanimously approved this request. A copy of the same is herewith attached.

The President presented the final report covering the financial statement for the month ending March 31, 1925, which completed the last biennium. A copy of the report is herewith attached.

A complete statement of cash funds covering all items with their balances was presented by the President and carefully examined by the Trustees. Since this represented only a complete statement of independent finances, no formal action was necessary. All of these funds, however, are checked by the State Department and come within the regular financial reports of the institution.

Mr. Showalter presented the request made by Mrs. Shinkle of Sutton Hall for certain furnishings for the small living room. After some discussion the Trustees authorized the President to secure such furnishings as in his judgment seem-

#2.

ed necessary to meet the need.

By general agreement Mrs. Monroe was made the representative to present the diplomas to the graduates on May 28th. In connection with this it was understood that all members of the Board of Trustees should be present during the Commencement Exercises, and that an official meeting would be held during that day.

Meeting adjourned at 9:20 p. m.

Mary A. Monroe
Chairman, Board of Trustees

N. D. Shoualter
Acting Secretary

THE FOLLOWING STATEMENT OF EXTRA FACULTY MEMBERS FOR THE SUMMER SCHOOL WAS APPROVED BY THE BOARD OF TRUSTEES AT A SPECIAL MEETING HELD May 13, 1925.

Department of Education

Mr. Shelton, extra for summer (\$500)	\$200.00
Physical Education Teacher	400.00

Department of English

Mr. Reeves, extra for Summer (500)	200.00
Mrs. Moody	200.00
Mrs. Sherman, Expression	300.00

Department of History

Mr. Northrup	400.00
Mrs. Bunn	110.00
Miss Phalon	110.00

Department of Applied Science

Miss Rosen	500.00
Miss Haines	500.00
Miss Stewart	500.00

Department of Science and Mathematics

Mathematics Teacher	500.00
Part time for review	100.00

CHENEY NORMAL SCHOOL

Financial Statement for month ending March 31, 1925

<u>Fund</u>	<u>Appropriation Amount</u>	<u>Expended during 24 months</u>	<u>Balance reverting March 31, 1925</u>
CAPITAL OUTLAYS	\$ 12,000.00	\$ 11,999.39	\$.61
OPERATIONS	368,000.00	367,999.79	.21
Totals	380,000.00	379,999.18	.82

Above statement covers past biennium from April 1, 1923 to Mar. 31, 1925.

D W J
27/10/25

C H E N E Y N O R M A L S C H O O L
STATEMENT OF CASH FUNDS AT THE CLOSE OF BUSINESS
May 12, 1925

<u>LOCAL CASH FUND:</u>	DR.	CR.
Cash and Revolving	4,914.11	
Cert. of Deposit	4,000.00 (Book Store) - 4%	
Domestic Science	203.67 *	87.84
Domestic Art		80.94
Extension & correspondence		604.87
Incidental		135.23
Library Dept.		394.10
Manual Arts	181.16 *	
Art		350.17
Physical Science	28.25 *	
Textbook Store		4,397.82
Appointment Comm.	67.71 *	
Typing Dept.		473.44
Piano Dept.		346.02
Greenhouse	110.61 *	
Scholarship		21.00
Pipe Organ	9.02 *	
Associated Students		1,301.63
Biology		265.34
Certificates		1,143.97
	<u>9,514.53</u>	<u>9,514.53</u>

<u>HALLS OF RESIDENCE:</u>		
Cash on hand	619.10	
Cert. Deposit	12,000.00-4%	
Bonds-Sutton Hall	4,000.00-7%	
Halls	<u>16,619.10</u>	<u>16,619.10</u>

Note:- In Local Cash Dr. balances marked (*) represent temporary overdrafts and will be wiped out on payment of the various fees.

<u>STATE FUNDS:</u>		
Appropriation for year		197,965.00
Our Budget:		197,908.33
Salaries	\$ 170,228.33	
Supplies etc.	<u>27,680.00</u>	

<u>For your information:</u>		
April payroll	\$ 13,392.43	
Other expenses(Apr.)	2,337.58	15,730.01

