

5-9-1917

## Board of Trustees Minutes, May 9, 1917

Cheney Normal School

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# State Normal School

N.D. SHOWALTER, PRESIDENT

CHENEY, WASHINGTON

May Ninth, 1917.

A Meeting of the Board of Trustees was called to meet at Mr. McLean's office at five o'clock P.M. Those present Mrs. Monroe, Chairman, Mr. Tustin, Mr. McLean and Mr. Showalter.

The financial report of the past year was presented by Mr. Showalter and examined and approved by the Board of Trustees. This report included the financial statement showing general distribution of state funds and the local cash fund. There was also introduced a detailed report of Monroe Hall from the beginning up to the present time. In considering the amount now on hand in Monroe Hall fund it was thought best by the Trustees to pay \$2,000 to Tull & Gibbs if this could be spared at the present time and thus eliminate as much indebtedness as possible. This amount paid is to be applied on the furniture which was provided a year ago last January.

A letter was presented from Miss Irwin setting forth the idea that she had considered her year taken in the same form as a leave of absence and felt that she should be considered for the work next year. After considerable discussion the Board of Trustees were unanimous in their decision that they had not in any way granted Miss Irwin a leave of absence and though they were kindly disposed in the matter they did not feel any official obligation.

Mr. Showalter presented the request from Bellingham Normal for the exchange of instructors (Miss Hope Mowbray to be exchanged from the Cheney Normal School for Miss Mary Ethel Brown of Bellingham). The exchange was approved and Mr. Showalter was authorized to notify President Nash of the Bellingham Normal School accordingly.

Mr. Barr's letter to the Board of Trustees was then read and Mr. Showalter was authorized to write Mr. Barr an official letter accepting his resignation.

The situation relative to the English Department was discussed at considerable length and it was proposed that Mr. Showalter be authorized to get a new head for the department, Mr. Hinch being allowed to remain in the department at the present salary. The plan was unanimously approved by the Board of Trustees, and Mr. Showalter was authorized to inform Mr. Hinch accordingly.

At this particular the Head of the English Department in Missoula Montana was discussed and Mr. Showalter was authorized to offer him \$2250.00 per year to take charge of the department.

Miss Shotenfels of Boise, Idaho, was employed as an instructor in the English Department at a salary of \$1800.00.



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Mrs. Monroe then gave a report concerning Miss Most's visit and the discussion she had had with her relative to the Art Department. It developed that she had also spoken to other members of the Board of Trustees. After considerable discussion it was agreed that she could continue in the department with the understanding that at any time she failed in any way to give satisfaction that Mr. Showalter was authorized to call for her resignation.

Miss Jessie Smith of Asotin, Washington, was employed as assistant in the Department of Art at a salary of \$1200.00 per year.

Mr. Showalter was authorized to confer with Mr. Hoppe in connection with an Assistant in the Oral Expression Department and to secure a satisfactory man for the work at a salary not to exceed \$1500.00 per year.

Mr. Showalter explained the new law regarding the establishment of an Extension Department suggesting as a possible head for the department, Mr. Chas. Henry, City Superintendent of Moscow at the present time but formerly an instructor in this institution. The Trustees requested Mr. Showalter to make considerable inquiry before determining the head of this department on account of its special importance. In connection with this work Mr. Showalter was authorized to arrange to give Mrs. Yost work in this department rather than English if that seemed best in the general plan of organization.

All of the regular instructors now employed at the Normal School were re-employed for the coming year at salaries listed as follows:

*N. D. Showalter*

*Mary A. Monroe  
Pres.*



SALARY SCHEDULE beginning Sept. 1, 1917.

N. D. Showalter, President	\$ 5,000.00
C. S. Kingston, Vice President	3,000.00
J. E. Buchanan, Physical Sciences	2,500.00
Ralph E. Tiede, Head of English Dept.	2,400.00
N. E. Hinch, English Department	2,000.00
Mrs. Margaret Yost, Assistant in English Dept.	1,680.00 1700
Miss Schottenfels, " " " "	1,800.00
Frances Johnston, Dean of Women	1,920.00
J. W. Hungate, Biology-Agriculture	2,220.00
Curtis Merriman, Education	2,500.00
G. R. Frasier, Assistant in Education	1,800.00 2000
Geo. E. Craig, Rural Department	2,220.00
A. W. Philips, Mathematics	1,800.00*
Albert Fertsch, Latin and German	1,800.00
Alma A. Dobbs, Health Education	1,680.00
Harriet Heath, Assistant Health Education	1,380.00
Bertha A. Most, Art	1,620.00
Jessie Smith, Assistant in Art	1,200.00?
J. W. Hoppe, Expression Dept.	2,220.00
M. J. Green, Assistant in Expression	1,380.00
Mr. Gwynn, Manual Training Head	1,800.00 2000
E. L. Dales, Assistant in Manual Training	1,500.00 1680
Mary A. Atkins, Domestic Science Dept.	1,680.00
Blanche Stevens, Domestic Art Dept.	1,680.00
Eulalie Wylie, Head of Music Dept.	1,680.00
J. D. Cline, Orchestra and Band Music	1,500.00 1680
C. E. Cooper, Geography Dept.	1,500.00 1680
Mr. Hodge, Extension Dept.	1,800.00 2000

Training School

R. W. Whitford, Superintendent	2,160.00
Josephine FitzGerald, Supervisor Grammar Grades	1,620.00
Hope Mowbray, Supervisor Primary Grades	1,500.00
Louise Anderson, Critic Teacher ( Hot Lunch Dept. )	1,200.00
Myra Pannebaker, Critic Teacher	1,200.00
Eight Critic Teachers @ \$ 1,080.00 each	8,640.00

Library- Office- Matron Etc.

Mabel M. Reynolds, Librarian	1,620.00 - 80
Mary E. Barton, Assistant Librarian	1,080.00
H. N. Stronach, Financial Secretary	1,920.00
Elise Kirk, Monroe Hall Matron	1,800.00
Nettie E. Goodman, Secretary to President	1,200.00

Other Employees

Mark Sugimoto, Head Janitor	1,200.00 1320
Two janitors @ \$ 840.00 each ( Pierce and Harmon )	1,680.00
One janitor @ ( Joe Suzuki )	780.00
Geo. W. Engel, School carpenter	1,200.00
M. F. Prouty, Engineer	1,200.00
Joe Tompkins, Grounds	840.00
One man as assistant on grounds and as fireman ( Ramsey )	840.00
Chas. Young, Printer	1,200.00 1320